

CTC 2026 application form: applicant journey overview

Applicants will complete the application through Good Grants. The form is structured step by step, with some conditional questions triggered depending on the project type, art form and participating country selected.

1. Initial eligibility checks

Applicants first confirm that:

- The proposal is rooted in arts, culture or the creative sectors.
- The project includes at least one UK-based partner and at least one partner based in an eligible participating country.
- The core partners are separate entities.
- The project involves meaningful collaboration between partners.
- The amount requested is within the relevant country grant limit.
- Funded activity will take place within the eligible delivery period.
- None of the project partners is a funding body.
- The same activity and costs have not already been funded elsewhere.

Applicants who do not meet the core eligibility requirements will not be able to continue.

2. Applicant and project set-up

Applicants identify whether they are applying as:

- An individual, or
- An organisation, festival or biennial.

They then select the primary art form for the project. This helps determine the most relevant assessor allocation and whether any additional questions are required.

3. Conditional route for Visual Arts and ADF projects

Applicants selecting **Visual Arts** or **Architecture, Design, Fashion and Craft** are asked whether the project involves festival, biennial or showcasing activity.

Where the answer is **Yes**, applicants complete an additional set of questions covering:

- The name and location of the festival, biennial or showcase.
- The organisation responsible for running it.
- The current stage of the proposed work.

- How the work will be developed, presented, adapted, interpreted or contextualised.
- How partners will collaborate through the festival, biennial or showcase context.
- The number of artists, designers or creative practitioners involved.
- Whether practitioners are emerging, early-career or mid-career.
- How the project will support practitioners' development, visibility or professional networks.

For these projects, the Lead Partner must be an organisation, festival or biennial.

Applicants are also asked to upload relevant supporting documents, including:

- A letter of support from the participating artist, designer, practitioner or collective.
- Confirmation of participation from the festival, biennial or showcase.
- Examples of work, portfolios or relevant links.
- CVs or biographies for named artists, designers or practitioners.
- Optional supporting information about the showcase activity or event.

Applicants selecting other art forms, or Visual Arts and ADF projects without a festival, biennial or showcasing component, continue directly to the standard partner questions.

4. Core partner details

Applicants provide details for:

- The UK-based partner.
- The partner based in the eligible participating country.
- Any additional delivery partners.

For each core partner, the form collects:

- Formal legal name.
- Individual or organisation status.
- Organisation type.
- Lead Partner status.
- Location and contact details.

- Registration information where applicable.
- A short description of artistic practice, recent work and relevant experience.
- Previous involvement with the British Council.
- Any other CTC applications submitted during the same round.

The form also includes optional EDI monitoring questions to help the British Council understand who the programme is reaching.

5. Country-specific requirements

Some country selections trigger additional guidance or questions relating to legal, tax, registration, payment or risk requirements.

Examples include:

- Colombia: legal registration, active RUT, Cámara de Comercio, invoicing and bank certification.
- Mexico and Peru: fiscal receipt and local payment requirements.
- Venezuela: bank account and authorised representative arrangements.
- Ukraine: tax registration, safeguarding, security, shelter access and travel risk planning.
- Australia: relevant First Nations permissions and support where applicable.

6. Project overview

Applicants describe:

- The project title.
- The creative or cultural idea.
- The project objectives.
- Why the activity matters in its context.
- The artistic or creative quality of the proposal.
- The intended outcomes, outputs or process.
- The delivery format: digital, in-person or hybrid.
- Any relevant cross-cutting themes, such as climate, disability inclusion, gender equality, community building or creative economy.

CTC remains open to a wide range of themes. Applicants do not need to select a thematic focus to be eligible.

7. Partnership and collaboration

Applicants explain:

- Whether the partnership is new, partly established or existing.
- How partners will work together.
- The roles and responsibilities of each partner.
- What each partner will contribute.
- How decisions will be made.
- How partners will communicate and manage delivery.
- How the project supports cross-cultural exchange.
- How the collaboration will create mutual benefit.
- Whether roles, responsibilities and ways of working have already been agreed.

This section is central to the assessment process. Applicants should demonstrate genuine collaboration rather than one-way delivery, promotion or presentation.

8. Feasibility, delivery, risk and budget

Applicants provide:

- Expected project start and end dates.
- A detailed activity timeline with milestones, responsibilities, locations and outputs.
- A description of project management arrangements.
- Key project risks and mitigation plans.
- Any travel requirements.
- A detailed budget breakdown in GBP.
- The total amount requested from CTC.
- Any other income, including in-kind contributions.
- The total overall project budget.
- An explanation of how the budget will be shared between partners.

Applicants are encouraged to consider a fair and balanced distribution of funding. Where the budget is not split equally, they should explain why the proposed allocation is proportionate and appropriate.

9. Personal access costs

Applicants can request additional personal access costs for core project team members who require support to manage and deliver the project.

This may include:

- Sign language interpreters.
- Support workers.
- Specialist equipment or software.

Audience and participant access costs should be included within the main project budget.

10. Audience, impact and legacy

Applicants describe:

- Intended audiences and participants.
- How audiences will be reached and engaged.
- Estimated face-to-face and digital reach.
- Intended outcomes and wider benefits.
- How success will be measured.
- Potential legacy, including future partnerships, networks, skills development and shared learning.

11. EDI, environmental sustainability and social value

Applicants explain how the project addresses:

- Equality, diversity, inclusion and access.
- Environmental sustainability.
- Wider social value.

These are required questions and form part of the published assessment criteria.

12. Declaration and submission

Before submitting, applicants confirm that:

- All partners have agreed to take part.
- Roles, responsibilities and budgets have been discussed.
- The information provided is accurate.

- Risks and contingency plans have been considered.
- Any material changes will be discussed with the British Council.
- The Lead Partner understands its contractual and reporting responsibilities.
- Partners will work together in a fair, respectful and collaborative way.

Applicants then complete the Freedom of Information question, indicate how they heard about the opportunity, and upload any required supporting documents.